

Wilmington Middle School PAC Meeting Minutes

April 26, 2022

6:00 PM

WMS Library/Zoom

Call to order: 6:03 pm

Attendees:

Dr. Quirk, Jen Jackson, Katie Michaud, Shannon Sheridan-Geldart, Melissa Gavegnano, Laurie Saija, Michelle Feeney, Jeannine Sullivan, Lisa D'Anna, Meghan DiSchino (via Zoom), Tara Defilippo (via Zoom)

Approval of March meeting minutes: J. Jackson, K. Michaud

Principal's Report: Dr. Quirk

- a. ELA **MCAS** started today for 8th grade. Math MCAS next week.
- b. **Random Act of Kindness** month is winding down. **Spirit Days** were successful. Dr. Quirk will be giving out the gifts on Friday (GCs). Examples of kindness included opening the door for someone, making a nice comment, etc. There is a new student from Ukraine and there has been kindness shown to this student.
- c. **Project 351** clothing drive was very successful. Students will present at the school committee meeting May 27th.
- d. Dr. Quirk to present entry plan and recommendations for next year at **School Committee Meeting** May 27th.
- e. There is an assembly coming up: **Bystanders Meeting** sponsored by the Central Office and Office of Student Support as it pertains to bullying from legal ramifications to mindfulness. This was done at the HS as well.
- f. **Teacher Appreciation Day** is next week.

Treasurer's Report: Shannon Sheridan-Geldart

- Balance: **\$6,239.32**. Expenses included Sweet Treats and Target GCs (\$375). Venmo \$605.

Apparel Sale: Carmen P.

- \$671.69. *Total last year was \$1,263.18 c/t \$1,928.22 this year, which is an increase.
- Waiting to hear back from Carmen regarding pick up, sorting and distribution dates. Jen J. to get permit for cafeteria for sorting thereafter.
- Drive-thru pick up TBD
- Would like to avoid vacation time during apparel sale next year
- Dr. Quirk suggested offering apparel during events such as 6th grade scavenger hunt and first 2 weeks of school next year.

Teacher Appreciation Day (May 4th)

- Cluck Truck 10:45-12:00
- @\$1,500

- Number of gluten free unknown
- Jen J. will be out of town, contact person is Mary Bishop. Jen J. will give her Dr. Quirk's number.
- SignUp Genius for drink donations (water, seltzer, soda) and napkins; 2 items of each will go to each of the 3 teacher's lounges.
- Katie M. and Melissa G. have bins outside their houses for donation drop off.
- Donations can be dropped off at the school the night before per Dr. Quirk; custodians are in the building until 10pm. Laurie S. to help Katie with donation drop off.

End-of-Year Events:

- **Nothing is finalized at this point.**
- Dr. Quirk is in the process of working on various 8th grade events for the last week of school. Planning for 4 days as the last day of school is ½ day (June 17th) and some may choose not to come to school.
- Yearbook signing; 8th grade gets their yearbook first.
- Field Days
- Field Trip "of sorts". Looking into Spirit of Boston or Odyssey boat cruise for either day or evening. Ideally would want to rent out the entire boat for the WMS 8th grade class only. Expensive, could be in the \$3500's. Need staff chaperones (10:1 ratio needed for any type of field trip), parent chaperones. Nothing is finalized.
- Moving forward ceremony on the common for 8th grade class; 258 students. Permits need to be worked out. Need to contact Baystate rental for chairs/ ? tent. Will contact WCTV to televise. Ceremony would be approx. 1 hour in the evening. Dr. Quirk/Dr. Faircloth/Dr. Brand would say a few words, Team awards would be given out, students would get a blank certificate and complete one would be sent home along with report cards. Dr. Quirk would like to have a photographer take pics of each student receiving his/her certificate to include in the package that gets sent home. She will have a backup plan in case the ceremony is canceled due to severe weather. SignUp genius for donations such as decorations, volunteers, etc. It would be nice to start a tradition where the 7th grade parents help out with the 8th grade ceremony.
- Yard Signs and DJ for outdoor activity
- PAC will help with coordinating donations/volunteers

New Business:

1. **PAC 2022-2023**
 - a. **ICS**: can order frozen treats through Mary Palen and have them delivered to the School. She has a list of items to choose from.
 - b. **Goody bags** for the 7th and 8th grade; only the 6th grade received them this year.
 - c. J. Sullivan suggested a **school store** like the West has and have the students run it.
 - d. Meg S. suggested having **interactive fundraising** outside the school, ie tie dye Table at Yentile's. Use of the concession area is free. PAC could charge \$5 for use of supplies and people can tie dye their own t-shirt.
 - *e. **Yard signs** for graduating 5th and 8th grade students. PAC can purchase from Connolly's for \$5 and sell them for \$10. Sign will read "congrats 5th/8th graders..."

- class of...off to middle/high school”
- f. Kaite M. suggested a **6th grade meet up** mid August at Yentile’s where PAC would supply popcorn.
 - g. Shannon G. recommended the PAC end this year with **\$3000 balance** on the books to cover the bare minimum next year.
 - h. Plan well in advance.
 - i. Let parents know what the donated money will be used for.
2. * PAC decided to order **yard signs** for this school year. Dr. Quirk to bring the fundraising request form to the central office tomorrow.
 3. “Class of” **PAW decals** will be ordered for the 7th graders. Meg S. to order 225 @ 50 cents each. There are 192 students, however, extra will be ordered.
 4. All prefer that **PAC meetings** start at 6:00 pm going forward.
 5. Written notice of Proposal to Amend PAC Bylaws
 - a. Bylaws last amended 2015
 - b. #1 Addition of Fundraising Coordinator to the Board and description thereof
 - c. #2 Addition of transition date to newly elected Board: the day after school lets out for the year?
 - d. #3 Clarify “quorum”: Vote will be by majority of those present at the voting meeting
 - e. Voting will take place at May meeting

Other/Comments: Dr. Quirk would like to meet before the last week of school to coordinate responsibilities for the end-of-school events (June 7th).

Meeting adjourned at 7:27 pm

**Next PAC Meeting scheduled for May 31, 2022 at 6:00 pm
WMS Library and via Zoom.**