

Wilmington Middle School PAC Meeting Minutes

January 25, 2022

7:00 PM

WMS Library and via Zoom

Call to order 7:08 PM

1. Attendees
 - a. WMS Library: Jen Jackson, Shannon Sheridan-Geldart, Mr. Caira
 - b. Via Zoom: Katie Michaud, Melissa Gavegnano, Megan Najarian (7:21pm)
2. Principal/Vice Principal Report
 - a. No items from administration to discuss
 - b. No questions from Board to administration
3. Treasurer's Report
 - a. Balance: \$6192.67
 - b. New expenses since last meeting: \$50 to Project 351
 - c. New income since last meeting: \$1265.53 from Fall Apparel
 - d. Current Venmo balance: \$350
 - e. Sweet Treat - spent \$65, budgeted \$200.
4. Information Items
 - a. \$25 giftcard donation to The Chateau
 - i. Thank you to Carmen Pugliese and her employer for donating
 - b. Thank you to the entire Sweet Treat Team for a successful event: Katie, Meg, Jen, Melissa & Maureen
 - c. Thank you from Dr. Quirk for the Project 351 Donation. Jen to send to Melissa to post on Facebook group for sharing.
5. Old Business
 - a. Fall Apparel Sale - lessons learned.
 - i. Positives: good quality and variety of items. Pickup in front of the school went smoothly.
 - ii. Possible changes: hat sizing more clear for kid vs. adult. Email out pickup information instead of relying solely on Facebook. For sorting items, find better process for identifying items by their item number. Have a "double check table".
 - b. Sweet Treat Day - lessons learned
 - i. Positives: fresh/gourmet bakery items & individual/handheld treats went over well. Drinks were good - diet coke, seltzers, hot cocoa k-cups. 3 locations was good for teachers.
 - ii. Possible changes: need to-go containers or more individual wrapped items. Have fruit as an alternative for low-sugar items. Need to set up the night before, and then drop food off in the morning.
6. New Business
 - a. Spirit Week 4/11-4/15
 - i. Table until February/March PAC meeting for discussion
 - b. Fundraising
 - i. Student Videos

1. Confusion surrounding the purpose of the video. Discussion between meeting attendees clarified the purpose: Students will create a video 'commercial' advertising the PAC Venmo to solicit donations. There will be a contest for the best video and the PAC will provide a prize to the winners
 2. Mr. Caira will discuss with Dr. Quirk again now that there has been additional clarification re: purpose.
 - ii. National Day of Kindness 2/17/22
 1. Jen to email Dr. Quirk about PAC involvement/assistance.
 2. Past discussions included submission via google form, winners for raffle items
 - iii. Enrichment Program
 1. Would a PAC funded enrichment program be helpful for the middle school or would this make things more difficult? Mr. Caira to discuss with Dr. Quirk
 2. Ideas for programs:
 - a. Mindfulness Program with Erin O'Connor - Katie to gather information and email to the group
 - b. Chris Herren/Jeff Allison - speaking about substance abuse, Mr. Caira was concerned this may not appeal to the 6th graders
 - c. Molly Bice Jackson - speaks about resilience and life after difficult events.
 - iv. Teacher Appreciation - fund appropriation
 1. Vote on appropriate of \$1500 to fund the Teacher Appreciate luncheon on 5/4 CIT day
 - a. Motion passed with 6 votes in favor, none against and no abstentions
 2. Per Mr. Caira, roughly 130 teachers/staff this year.
 3. In the past the event has been a catered lunch in the cafeteria, however this is a big lift on the custodial staff for cleanup.
 4. Discussion surrounding the idea of a food truck, and it was decided that this was the best method.
 5. Cluck Truck was done at the beginning of the year by WMS administration and was roughly \$1100 per Mr. Caira.
 6. Shannon to research additional food truck options.
7. Upcoming Events
- a. Spring Apparel Sale
 - i. Decided on 4/8-4/12 as dates of sale.
 - ii. Discussed sending home with students in backpacks.
8. Other Items/Flex Session
- a. None
9. Next Meeting: February 28, 2022 at WMS Library and via Zoom.
10. Meeting adjourned at 7:46pm