



WILMINGTON MIDDLE SCHOOL PAC MINUTES

Minutes for meeting held on:

November 30, 2020 via Zoom

The meeting was called to order by Heather Long at 7:33 pm.

In attendance: 3 board members, 1 interim principal (Dr. Quirk), 1 assistant principal (Mr. Caira)

Approval of Agenda and Minutes

Welcome

Principal's Report: Dr. Quirk (interim principal)

- School year is going well overall
- Students do not like the set-up of lunch period; WHS set up is different because students are able to use cell phones for tracking, WMS students are not allowed to use their cell phones
- Teachers are looking into virtual field trips for students that PAC could fund
- PBIS has been coming up with ideas to start up PAWS again. Dr. Quirk saw where another school replaced vending machine snacks with books and likes the concept of books being an incentive. WMS does not have vending machines.

Treasurer's Report: Heather Long (interim treasurer)

- \$5,700 balance
- There has been no expenses or income since October meeting
- PAC can comfortably spend @\$3,000 this year; \$2,000 will be available at the start of next year

Fundraising:

- **Apparel Sale** (Heather Long):
 - Expect to hear about apparel merchandise next week
 - 24 orders for the Middle School
 - Dr. Quirk will confirm with head custodian regarding whether or not a permit is needed to use the driveway for apparel pick-up which will be scheduled the last full week of school before winter break
 - PAC can help with deliveries if needed
- **Box Tops** (Heather Long):
 - \$17 compared to \$13 reported at October meeting
 - Continue promoting through PAC newsletter and website as well as Dr. Quirk's newsletters

Sweet Treats Day:

- Friday December 18th
- 130-135 staff members including the 11-13 fully remote teachers, custodial staff and hired staff
- PAC will arrange to deliver sweets to remote staff as needed, Nashua may be the farthest to travel. Mr. Caira also offered to help out with delivering.
- Dr. Quirk will let PAC know about any food allergies among staff
- PAC will make sure items are individually packaged and labelled
- Mr. Caira volunteered to deliver sweets to staff in the building using a wheeled cart, therefore, decorations are not necessary for staff rooms this year
- Dr. Quirk has 2 Elf costumes to lend

- PAC will ask parents and local companies for donations; La Cascia's, Josie's Bakery, Heavenly Donuts, Panera (Heather L.), Trader Joe's, BJ's, Costco (Jenn J.)
- Plan to pick up donations December 17th. Parents can drop off donations at Heather L's house, she will create sign up genius for parents
- Heather L. will make a Sweets Day flyer/holiday card to send out to staff via email and also a flyer to give to companies with tax ID number
- PAC board members to touch base December 11th regarding progress

Open Discussion:

- Heather L. asked if there will be an opportunity for students to change their transportation request if parents want their child to take the bus. Dr. Quirk and Mr. Caira stated it would depend on the bus and its route. Parents could call the transportation department to ask about bus availability and capacity. Chestnut St. area is an issue. Dr. Quirk will send an email to the director of transportation Lisa Faretra regarding this subject and also put it in her newsletter
- Heather L. asked if the PAC can help staff with delivering necessary materials to students. Dr. Quirk stated possibly when the semester changes for remote students or in the spring.
- *Post meeting discussion: Jenn J. suggested offering an alternative Teacher Appreciation Day for this year in light of the pandemic. Possibly some kind of apparel, ie tshirt, hat, umbrella. Heather L. suggested using the new MS logo. Heather L. to look into pricing.

Next Virtual Meeting will be January 25, 2021 at 7:30pm

Motion to adjourn was made at 8:01 pm*.