



WILMINGTON MIDDLE SCHOOL PAC MINUTES

Minutes for meeting held on:

October 29, 2019

The meeting was called to order by Heather Long at 6:29 pm

In attendance: 3 board members, 6 parents, principal

Approval of Agenda and Minutes

Welcome

Principal's Report: Mr. Phillips

- Drafting **School Improvement Plan**
- Email to be sent out regarding **School Advisory Council**: parents can submit letter to Mr. Phillips if interested in participating; elections may need to take place if a lot of parents are interested.
- **School Handbook** is currently being updated: Mr. Phillips has asked Jessica Bourgeois to send him what is available at this point so that he can look at it as she is part of the group working on it.
- First quarter ends 10/31/19
- New social studies framework/curriculum for 8th grade second half of the school year - **civics**
- **iReady** reading assessment: online assessment tool currently used for diagnostic purposes across schools; 6th grade has completed it, 7th grade in progress, 8th grade not yet.
- Release of **Youth Risk Behavior Survey**: National survey, results are on school website
- Upcoming launchpad meeting with counselor and assistant principal Faircloth
- **ACE** Programs underway: after school programs started by teachers. Tuesdays - PAWS for Applause Improv (Kristen Smith), The Minecraft Collaborative (Kim Monteforte); Thursdays - The 40% Club (Lisa Federici), Mindfulness & Yoga Club (Eric D'Antonio, Jeanne McGonagle). ACE "coordinator" hopefully to head up organizing all after school clubs for consistent/clear communication to students/parents.
- Initial **budget proposals** to central office
- Police officer at **morning car drop off**: effort to improve procedure; Jessica Bourgeois to find graphic of car drop off procedure and send to Mr. Phillips.
- Consistent implementation of **homework policy**: to review in team meetings next week
- Status of **Golden Spoon?** Anticipate launch in second quarter; teachers like it - "keeps order"
- **Test and quiz coordination** among lead teachers so as not to overload kids has not been addressed as of yet

Treasurer's Report: Heather Long, interim treasurer

- Question if decrease in funds (donations) is due to decrease in advertising/publicity
- Mr. Phillips accepted Heather Long's request to send out bimonthly PAC newsletter which she will draft to update parents as well as remind them of direct donation, box tops

6th & 7th grade ELA books:

- 6th grade hardcover books "The Donut Fix" (Mrs. McGonagle) & 7th grade paperback books "So Far From the Bamboo Grove" (Ms. Tarantino) will be purchased through *Whitland Books* - same price as Amazon and will give 20% discount
- Can we use school's Tax ID?

Google "Staff Request" form:

- Deanna Wright made Google form
 - *Chorus has requested a cart to store items and keyboard amplifier - request form given to Mr. Phillip for review
 - *Should we keep this as a line item until funds increase?

Spirit Sale: Jaimelyn Raposa

- November 4-15th, online
- Same apparel as last year
- Delivery before vacation
- Continue to advertise on website and FB

Box Tops: Gwen Hupper-Lawson

- Digital platform
- Increase awareness of changes in procedure via FB and email
- Scan receipts w/in 2 weeks of purchase to be accepted
- Clipped Box Tops due November
- Raffle \$50 prize for the house that collects the most box tops may be best choice as it may not be possible to determine individual winner with digital submissions

WPD:

- Requested sharing \$4500 motivational speaker with police dept. (\$1500 each)
- Mr. Phillips denied request due to cost

WMS 1st Annual Logo Contest:

- On hold for now
- Heather Long to research rules and regulations further

Local WMS Night Out: Heather Long

- January/February
- Chipotle
- Some interest in Tremezzo/Panera

WPS Inter-School Council:

- Implemented by Dr. Brand
- Direct line of communication b/tw parents and Dr. Brand
- Open to any school council members, PAC members, etc
- Jessica Bourgeois and Jen Jackson are interested in participating

Open Discussion:

- 8th grade field trip
 - * Per Mr. Phillips, no overnight trips currently planned; questionable if they will be implemented again in the future
 - * There will be day trips - ie North End with Italian class
- District-wide apparel sale
 - * distribute money raised among schools
 - * Is there a way to add school-specific link on online order form?
 - * Mr. Phillips to inquire with other school principals
- Students creating personal google classrooms
 - *per Mr. Phillips, "share-drives" have been turned off and only teachers can initiate

Next Meeting will be November 19, 2019 at 6:30pm in the Middle School Library

Motion to adjourn was made at 7:53 pm.